

Episcopal Diocese of California
Bylaws for the Deanery of Southern Alameda

Article I – Name

The name of this Deanery shall be: Deanery of Southern Alameda.

Article II - Conformity to the Episcopal Church and the Diocese of California

This deanery accedes to the constitution and canons of The Episcopal Church and the constitution and canons of the Diocese of California. The following bylaws shall conform to the constitution and canons of The Episcopal Church and of the Diocese of California and in the event of any conflict between these bylaws and of said constitutions and canons, the latter shall prevail.

Article III – Mission Statement

The mission of the Deanery of Southern Alameda is:

- To know Christ and to make him known
- To define ministries within our geographical limits that need to be met
- To develop more community between the member parishes and missions
- To unify Southern Alameda parochial units (parishes and missions) to accomplish those things which we cannot do as individual units
- To develop and implement the policies and plans of the Diocesan Convention and Executive Council
- To provide education for and participation in the governance of the Diocese
- To provide leadership training and development
- To aid communication between the Diocese and the congregations and institutions located in the deanery.

Article IV – Area

The area shall be as described by the Canons of the Diocese of California (Canon IX, Section 9.01)

Article V – Officers

The officers of the Deanery shall be a President, a Vice President, a Secretary, and a Treasurer. Each shall be elected to two year terms, the terms commencing at the start of the calendar year.

The president shall preside at convocations and Cabinet meetings, shall have the power to call Cabinet meetings, and have the power to appoint all necessary committees.

The Vice President shall serve as President if the President is unable to serve. The Vice President shall be of a different Order than the President.

The Secretary shall take and record minutes of the convocations and prepare necessary correspondence and notices. Minutes and notices of all meetings shall be sent to all parochial units.

The Treasurer shall be accountable to the Deanery Cabinet for all receipts and expenditures of the Deanery funds and keep necessary financial records. At the discretion of the convocation, the office of Secretary and Treasurer may be held by the same person.

A vacancy that occurs in any elected office shall be filled by special election for the remainder of the term.

Article VI – Deanery Cabinet

The Deanery Cabinet shall be composed of the Deanery Officers and the Deanery representatives to Diocesan Council. The Deanery Cabinet shall exercise the powers of the Deanery in the event of emergencies between convocations. The Cabinet shall meet at the request of the President or three Cabinet members.

Article VII – Convocation

Convocations of the Deanery shall act for the Deanery in matters within the mission of the Deanery and must ratify emergency actions taken by the Cabinet between convocations.

All Clerics serving congregations and institutions or who have been assigned by the Bishop to duties within the Deanery, and all Delegates and alternates representing congregations within the Deanery shall be entitled to a vote. All other Clerics canonically resident in the Diocese and residing in the Deanery, all communicants in good standing of The Episcopal Church registered in a congregation in the Deanery, and all representatives of Episcopal institutions located in the Deanery, shall have seat and voice, but not vote.

The form of business for each convocation shall be determined by the President and/or the Cabinet. The agenda may be modified by the voting members of the convocation as necessary by majority vote before business begins.

The place of the convocation shall rotate through the parochial units of the Deanery.

There shall be no less than four regular convocations of the Deanery each year one of which shall be held after Diocesan Convention and before the end of the calendar year. This convocation shall be designated the Annual Convocation. Officers of the Deanery, Deanery Representatives to Executive Council, and the Deanery's members on the Committee on Nominations shall be elected at this convocation.

A special convocation may be called by the president with majority consent of the Cabinet or by the Vestries and/or Bishop's Committee of three or more parochial units of the Deanery. All parochial units must be notified of all Special Convocations at least ten days in advance and must be notified of all regular convocations at least twenty-one days in advance. Notice of all Cabinet meetings

shall be received by all parochial units in the Deanery at least two days in advance.

Article VIII – Deanery Representatives to Executive Council

Deanery representative to Executive Council shall be elected at the Annual Convocation in accordance with diocesan canons. Executive Council representatives attend Executive Council meetings, report the views and positions of the Deanery to Executive Council, and provide reports of Council meetings at Deanery convocations.

Article IX – Deanery Representatives to Nominations Committee

Two representatives to the Committee on Nominations shall be elected for a term of one year at each Annual Convocation in accordance with diocesan canons. Committee on Nominations representatives attend Committee on Nominations meetings, report the views and positions of the Deanery to the Committee on Nominations, and provide reports of Committee meetings at Deanery convocations.

Article X – Funding

To provide funds for the carrying out of the mission of the Deanery, an assessment for each Delegate may be levied in an amount to be determined by and ratified by convocation by a majority vote. The assessment shall be on a calendar year basis and may be paid in quarterly installments.

Article XI – Quorum

A quorum of any convocation shall consist of the President or Vice president and a majority of the parochial units represented.

Article XII – Amendments

These bylaws may be amended or repealed in whole or part at a convocation by a majority of those present and entitled to vote, provided that such proposed amendments shall have been submitted to the Deanery Cabinet and all parochial units of the Deanery at least sixty days prior to convocation.

Article XIII – Adoption

The original bylaws of the Deanery of Southern Alameda were adopted January 26th, 1984. The current bylaws were adopted by convocation on

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date